

8.21: Putting It Together- Microsoft Excel Advanced Skills

Now that you've learned more about Microsoft Excel, let's revisit a few of the hypotheticals we talked about in the beginning of this module:

- *You may find yourself completing the same tasks over and over again.* This can often be automated, either with a function or with a macro.
- *You may find yourself re-creating tables, because they weren't organized the way you need them to be.* The PivotTable tool may be a good solution for this.

As with Word, there's more that Microsoft Excel can do. If you find yourself curious, [Microsoft's website](#) is a good place to check, or you can run a web search for how to use a particular feature.

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