

## 14.2: Introduction to Importing and Exporting Data

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### What you'll learn to do: Importing and exporting data

“Data, data everywhere!” With the mountain of data available today, the trick is how to leverage it for your business. Access has multiple tools and methods to support importing and exporting data into your database. We will review the all of the options Access provides to aid in the import of data. Also, we will cover how easy it is to export data from Access in a variety of formats.

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