

## 13.16: Aggregating Data

### Learning Outcomes

- Aggregate data

To aggregate data in Access, start by selecting the “Totals” button in the tool bar to create a “Total” row at the bottom of the datasheet table view.

47	4/8/2006	Closed	Michael Neipper	Company F	4/8/2006	\$300.00	\$0.00	\$4,500.00
46	4/5/2006	Closed	Robert Zare	Company I	4/5/2006	\$100.00	\$0.00	\$3,790.00
45	4/7/2006	Closed	Nancy Freehafer	Company BB	4/7/2006	\$40.00	\$0.00	\$1,442.50
44	3/24/2006	New	Nancy Freehafer	Company A		\$0.00	\$0.00	\$1,674.75
43	3/24/2006	New	Nancy Freehafer	Company K		\$0.00	\$0.00	\$219.50
42	3/24/2006	Shipped	Nancy Freehafer	Company J	4/7/2006	\$0.00	\$0.00	\$562.00
41	3/24/2006	New	Nancy Freehafer	Company G		\$0.00	\$0.00	\$13,800.00
40	3/24/2006	Closed	Mariya Sergienko	Company J	3/24/2006	\$9.00	\$0.00	\$607.00
39	3/22/2006	Closed	Jan Kotas	Company H	3/24/2006	\$5.00	\$0.00	\$1,280.00
38	3/10/2006	Closed	Anne Hellung-Larsen	Company BB	3/11/2006	\$10.00	\$0.00	\$13,810.00
37	3/6/2006	Closed	Laura Giussani	Company F	3/9/2006	\$12.00	\$0.00	\$692.00
36	2/23/2006	Closed	Mariya Sergienko	Company C	2/25/2006	\$7.00	\$0.00	\$1,937.00
35	2/10/2006	Closed	Jan Kotas	Company CC	2/12/2006	\$7.00	\$0.00	\$134.50
34	2/6/2006	Closed	Anne Hellung-Larsen	Company D	2/7/2006	\$4.00	\$0.00	\$188.00
33	1/30/2006	Closed	Michael Neipper	Company H	1/31/2006	\$50.00	\$0.00	\$326.00
32	1/22/2006	Closed	Mariya Sergienko	Company L	1/22/2006	\$5.00	\$0.00	\$1,195.00
31	1/20/2006	Closed	Jan Kotas	Company D	1/22/2006	\$5.00	\$0.00	\$870.00
30	1/15/2006	Closed	Anne Hellung-Larsen	Company AA	1/22/2006	\$200.00	\$0.00	\$1,705.00
Total								

Then move the cursor to the field you wish to aggregate and right-click to expose the options.

42	3/24/2006	Shipped	Nancy Freehafer	Company J	4/7/2006	\$0.00	\$0.00	\$562.00
41	3/24/2006	New	Nancy Freehafer	Company G		\$0.00	\$0.00	\$13,800.00
40	3/24/2006	Closed	Mariya Sergienko	Company J	3/24/2006	\$9.00	\$0.00	\$607.00
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30	1/15/2006	Closed	Anne Hellung-Larsen	Company AA	1/22/2006	\$200.00	\$0.00	\$1,705.00
Total								
					<div> None  Sum  Average  Count  Maximum  Minimum  Standard Deviation  Variance </div>			

From this approach, Access offers a Sum, Average, Count, Maximum, Minimum, Standard Deviation, and Variance aggregation option.

### Practice Question

<https://assessments.lumenlearning.co...essments/18775>

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