

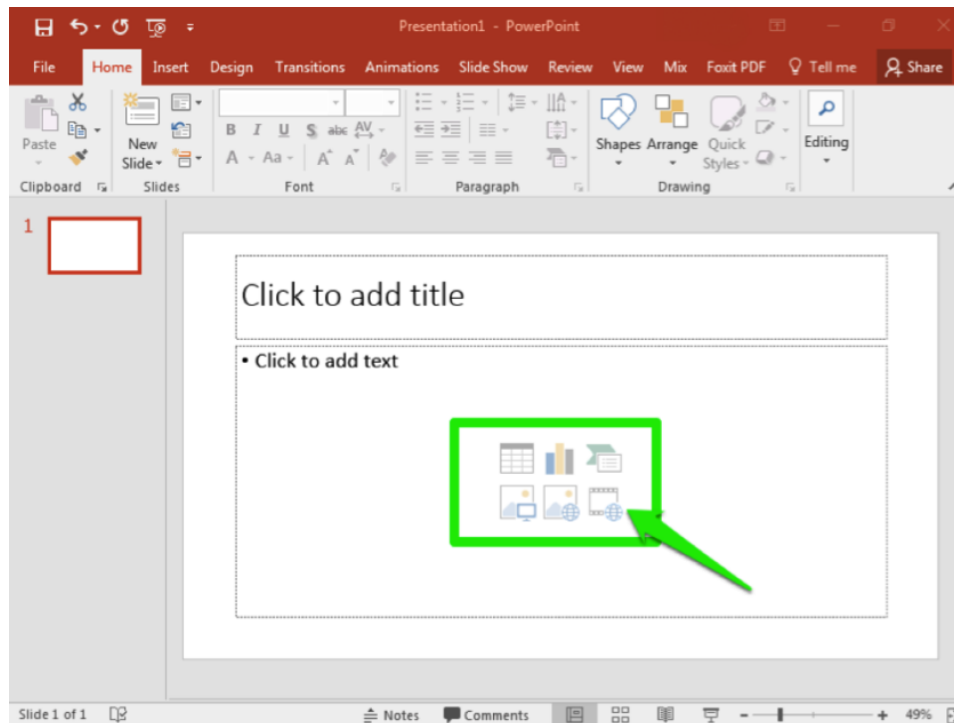
10.7: Inserting Videos in PowerPoint

Learning Outcomes

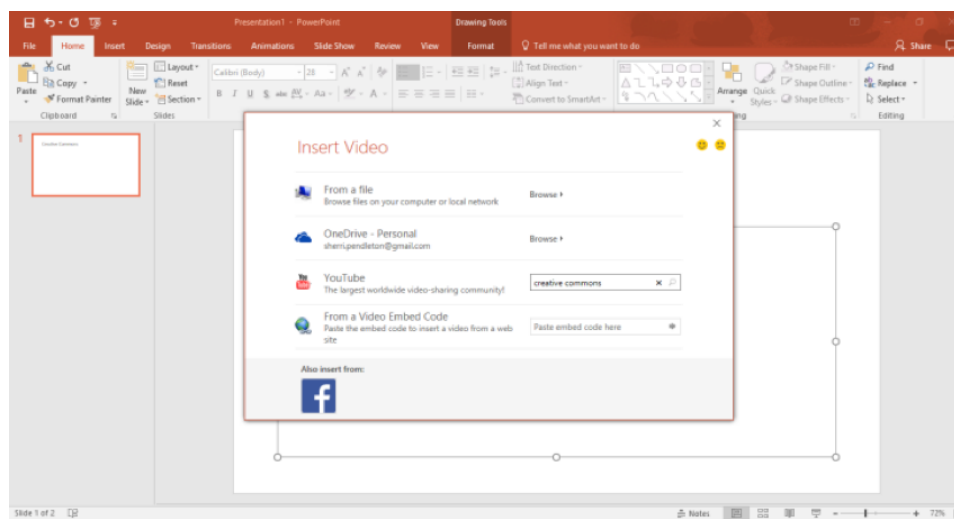
- Insert an online video into a PowerPoint slide

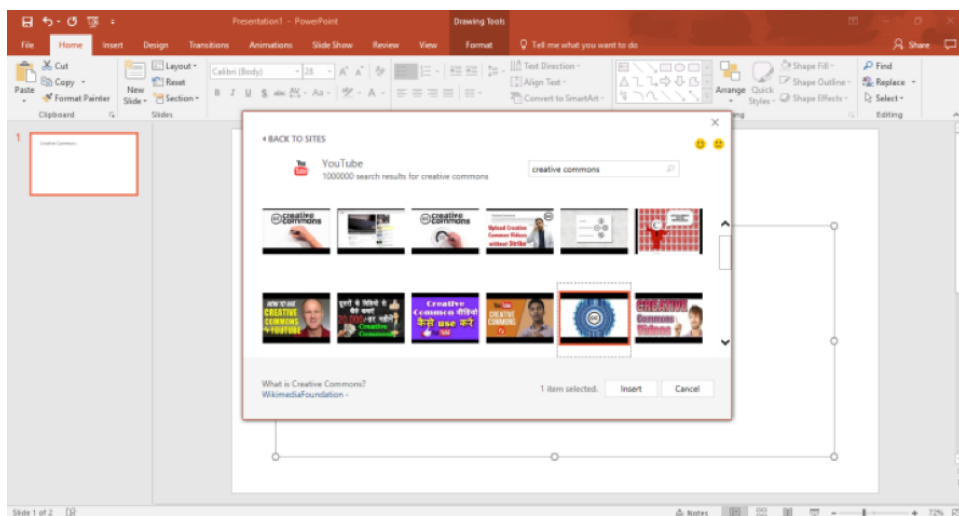
Karen is creating a work presentation to introduce her team to a few different concepts. She begins by adding in her video slides first. Later she will fill in the rest of the presentation around them. The first video is about using creative commons licensed material. She has already opened a new presentation in PowerPoint and has a video she wishes to insert into her slide.

Placing the cursor on the small box with the six different choices, she selects the **Insert Video** icon.

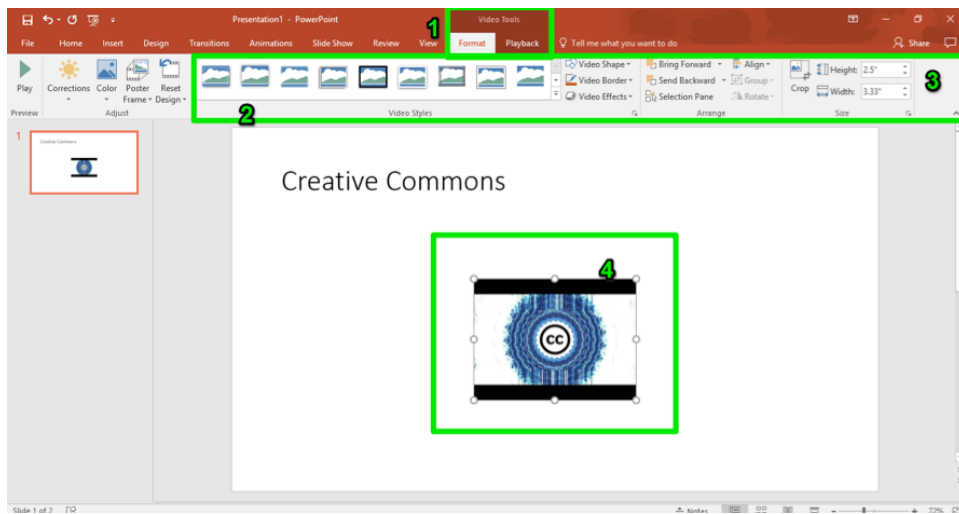


The insert video window will appear and since Karen knows the video she wants is on YouTube so she searches in the YouTube box. She searches for **Creative Commons** and presses the Enter key. Her search results appear and she scrolls through to find the video she wants.





Karen selects the video and clicks the **Insert** button (she can also double-click on the video to insert). Once the video is inserted, she has a variety of options. Let's take a look at what she can choose.



Practice Question

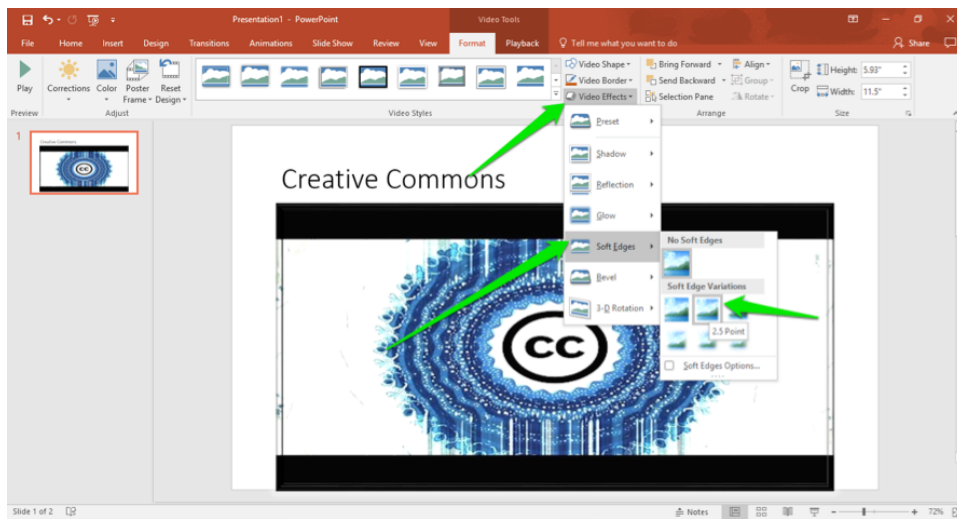
<https://assessments.lumenlearning.co...essments/18714>

1. **Video Tools.** This is a special tab that automatically appears when inserting a video.
2. **Video Styles.** Karen can select a variety of different styles to display the video in this slide.
3. **Resizing Tool.** Karen wants to make the video appear larger on the slide. She can click the **Height** and **Width** arrows to increase the size.
4. **Resizing by Dragging.** Alternatively Karen can resize the video by clicking on a corner or side and dragging the cursor to the desired size.

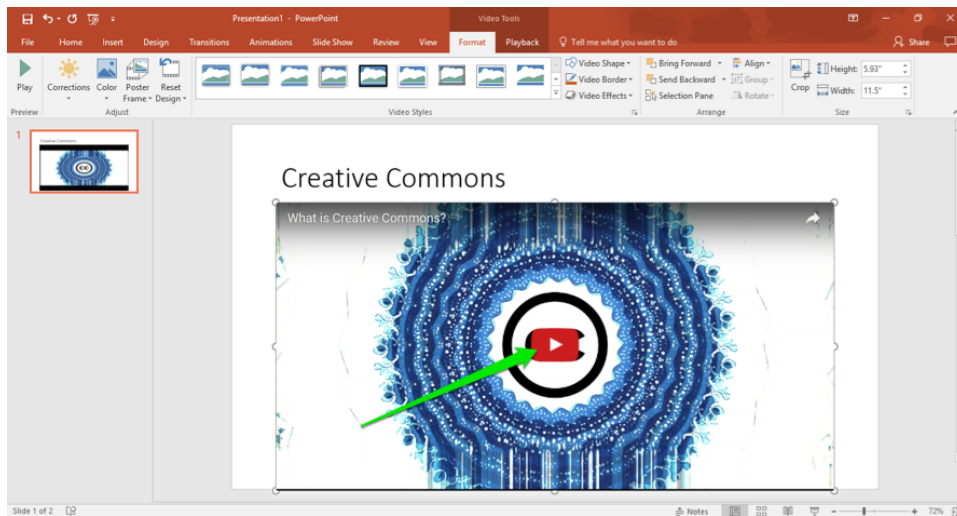
Practice Question

<https://assessments.lumenlearning.co...essments/18715>

Karen decides she doesn't like the hard edges on the video. She moves up to the video style ribbon and selects the **Visual Effects** button.



She selects the **Soft Edge > 2.5 Point** option. To play the video, she double-clicks on it and waits until she sees the YouTube red icon.



Now when Karen clicks the red button, the video plays.

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