

## 1.17: Introduction to File Management

---

What you'll learn to do: Discuss proper file and folder management techniques in a variety of environments

Now that we've discussed the basics of file management, let's dive into the unique needs and strategies for local files, network files, and online files.

### Contributors and Attributions

CC licensed content, Original

- Introduction to File Management. **Authored by:** Robert Danielson. **Provided by:** Lumen Learning. **License:** [CC BY: Attribution](#)

---

1.17: Introduction to File Management is shared under a [CC BY](#) license and was authored, remixed, and/or curated by LibreTexts.