

5.14: Discussion- Workforce Planning

O*Net Online is “the nation’s primary source of occupational information.” We’re going to use it to help the leader of our operations department hire a new employee!

A national retailer is growing to the point where they have decided it would be wise to have some regional meetings a few times a year with their store managers, and perhaps even a national meeting that all store managers would attend. With 500 stores and counting, this would mean a lot of people in attendance. They’d need to look at hotels or convention centers to provide space. They would raise funds from the company’s vendors to pay for the event.

As the manager of the operations department, Litong has decided that an event manager would be an excellent addition to the operations team and has approached the company’s human resources department to get started.

Discussion Prompt

You, as a human resources professional, should perform a job analysis on event managers (code 13-1121.00) using O*Net Online and the [O*Net Resource Center](#). What tasks should you look to complete (note: for this discussion, you do not need to complete these tasks, simply identify what information you need to find).

Grading

Share your opinions below and respond to two of your classmates’ thoughts.

Discussion Grading Rubric

Criteria	Not Evident	Developing	Exemplary	Points
Submit your initial response	0 pts No post made	5 pts Post is either late or off-topic	10 pts Post is made on time and is focused on the prompt	10 pts
Respond to at least two peers’ presentations	0 pts No response to peers	2 pts Responded to only one peer	5 pts Responded to two peers	5 pts
			Total:	15 pts

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